

15 SEP 1980

MEMORANDUM FOR: Chief, Management Staff, DDA

STAT FROM:

Acting Director of Logistics

SUBJECT: Directorate Planning System:
Submission of FY 1981 Operational Objectives

REFERENCE: Multiple addressee memo fm C/MS/DDA, dtd
13 Aug 80, same subject (DDA 80-1872;
OL 0 3721)

1. Pursuant to the reference, the operational objectives for the Office of Logistics (OL), grouped by division, are attached.

2. Each objective relates to a goal identified in Section 3 of our strategic plan. As you know, the Logistics Integrated Management System (LIMS) is OL's strategic objective and tracked by the DDA. LIMS has as subsets objectives that reach to the administrative and managerial core of our Supply Division (SD) and Procurement Division (PD). The goals in Section 3 of the long-range plan for PD and SD that are not covered by operational objectives will be covered by LIMS. The detailed schedule and operational objectives for LIMS will be available when the following are complete:

- Issues are resolved concerning policy, procedures and interfaces with other offices.

- Investigation of the logistical systems of other entities.

- System requirements are mutually acceptable.

Progress on the above is moving at a fast pace and accelerating. Cooperation between OL and the Office of Finance is excellent. The projection is that a detailed schedule for LIMS and associated operational objectives with milestones will be available by the first of the year. A major portion of the LIMS operational objectives will be concerned with some aspect of the productivity, efficiency or responsiveness of the SD and PD.

OL 0 3721a

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Operational Objectives

3. Most of the attached operational objectives could most efficiently be tracked at the office or divisional level. Objectives that you may want to consider for tracking at the DDA level follow:

- Printing and Photography Division - PDMIS/productivity
- Logistics Services Division - Project SAFE
- Real Estate and Construction Division - construct 50,000 square feet of space at Building 213
- Procurement and Supply Divisions - covered by LIMS

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Att

Distribution:

Orig. - Addressee
1 - OL/P&PS Official
1 - OL/P&PS Chrono
1 - D/L Chrono
1 - OL Files

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OL/P&PS

(15 Sep 80)

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DRAFT

(29 Oct 80)

MEMORANDUM FOR: Chief, Logistics Services Division, OL
FROM: James H. McDonald
Director of Logistics
SUBJECT: Identification of FY 1981 Objectives

1. The Deputy Director of Administration (DDA) has selected the Logistics Integrated Management System as the strategic objective for the Office of Logistics. Strategic objectives will be tracked at the DDCI level while operational objectives will be tracked by the DDA.

2. Attached are copies of three objectives submitted by (LSD) Logistics Services Division which have been selected as operational objectives. Please develop management plans including milestones for these objectives and forward one copy to the Plans and Programs Staff by 15 November 1980. The first quarter report will be due circa early January 1981. A specific date will be provided as soon as a firm schedule is developed.

3. The remaining objectives submitted by LSD are being reviewed and a determination will be made concerning the required level of reporting. Additional information concerning these objectives will be forthcoming as soon as a decision is reached. Please contact [] Plans and Programs Staff, should additional information be required.

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